

2026 TECHNOLOGY USAGE AGREEMENT YEAR 3 to 6

This agreement covers the use of school issued iPads, and personal mobile phones and smart watches.

I agree to follow the rules set out below when using technology at school:

Online Safety

To stay safe online:

- I will keep my password private and not share with other students.
- I will not let other people logon and/or use my online account.
- I will tell the teacher if I think someone is using my online account.
- If I find any information that is inappropriate or makes me feel upset or confused I will tell a teacher about it. Some of these things may include violence, racism, or content that is offensive, intimidating or encourages dangerous or illegal things.
- I understand the school and the Department of Education can monitor my use of online services.
- I will use appropriate language in all internet communications.
- If I use other people's work taken from the internet as part of my own research and study I will acknowledge them as the owner.
- I will check with the teacher before sharing images or giving information about myself or anyone else when using online services.
- I will take care of the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.

iPad Behaviour

While borrowing a school iPad, I will:

- Only use the iPad for learning as directed by the teacher.
- Follow all instructions from teachers when using iPads at school.
- Not change the device settings or personalise the iPad (for example change the wallpaper, icons or widgets, or mark the iPad)
- Tell my teacher if the iPad is damaged or broken as soon as it happens.

Mobile Phones and Smart Watches:

While at school, I will:

- Only bring a mobile phone if my parents allow, and for the purpose of being safe going to and from school.
- Turn off my phone when I arrive at the school gate and keep it off until I go out of the school gate.
- Hand my mobile phone to the front office at the start of the school day and collect it at home time.
- Set my smart watch to 'school mode'/'aeroplane mode' (not able to send or receive calls or messages) during school hours.
- Not communicate with my parents/carers using my mobile phone or smart watch, inside the school gates. If I need to contact my parents, I will do so via the office.

I understand that:

- I am responsible for my actions while using the school iPad, online accounts or school internet and will be held responsible for any breaches of the rules conditions.
- If I break any of the above rules, this agreement will be replaced by a second, **green** agreement form. A second breach in a year will result in no further access to an iPad.

Name of student: _____

Signature of student: _____ Date: _____

Name of Parent/Guardian: _____

Signature of Parent/Guardian: _____ Date: _____